

Professional Practices for Grading and Assessment

As evidence of our commitment to these beliefs, the following grading and assessment practices will be implemented:

- *All assignments and assessments will be referenced to the standards.*
- *Grades will be reflective of student learning.*
- *Students will be expected to complete all assignments on time and in their entirety.*
- *Students will be given the opportunity for reassessment of summative assessments, excluding process assignments (as defined by #2 in “Reassessment Procedures for Summative Assessments”) and semester exams, assuming they have met the expectations outlined below.*

Grading and Recording Expectations

1. Since all grades will reflect mastery of student learning, grades will not be inflated or deflated for student non-academic behaviors.
2. Teachers will communicate to students and parents regularly by publishing grades at regular intervals allowing for feedback and continued learning.
3. The quarterly grade should reflect an appropriate sampling of summative assessments to accurately reflect mastery of the targeted standards.
4. Progress reporting periods should include both minor and major summative grades.
5. Teachers will record the actual grade earned.
6. Final semester grade calculations: The average of the two grading periods will count 80% of the final semester grade, and the final exam will count 20% of the final semester grade.

Grading Categories

Course	Major Summative	Minor Summative	Formative
Regular	60%	40%	0%
Honors/AP/IB	70%	30%	0%

Grade Book Codes

EXC = excused as nonessential because other evidence is sufficient to determine mastery; does not calculate into the grade

MSG = work not turned in at all; calculates as a grade of zero in the ongoing grade period calculation until completed.

Zeros = only used to indicate no mastery of the standards

TEKS Code = references the course standard aligned to the assignment or assessment

INC = insufficient evidence to give a grade; used at the end of the grading period only; must be removed within a specified time. Incompletes create UIL ineligibility.

ABS = absent; student was absent and is responsible for completing work per attendance policy.

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Grade posting will be followed by the course standard code. This clearly connects the work to the standard(s) assessed.

Examples:

ELA – Romeo and Juliet – Make and defend inferences TEKS: 9(C)

Math – WS4-1 #2-20 evens (uses completing the square) TEKS: 5(E)

Science - Organisms and the Environments TEKS: 7.12(D)

Social Studies – Columbian Exchange AP: 1.2 I (C)

World Languages – Paraphrase TEKS: 2(C)

Reassessment Procedures for Summative Assessments:

Any reassessment beyond the stated procedures would be determined by the teacher and/or campus administrator.

Teachers will determine and announce if a minor assessment is eligible for reassessment.

1. Reassessment provides students the opportunity to demonstrate they have increased their knowledge, skills, and/or concepts from the first assessment. Therefore, students who have already demonstrated mastery will not be reassessed. Mastery is defined as a student receiving a 90 or higher on an assessment.
2. With extended assessments such as essays, portfolios, or long-term projects, where students receive feedback and the opportunity to show new learning during the process, there is no opportunity for reassessment.
3. Reassessment occurs under the following conditions:
 - A. The student has scored less than 90 on the assessment.
 - B. High School students must complete formative assessments/assignments related to the summative (as determined by the teacher) prior to the **first assessment** opportunity. Middle School students must complete all formative assessments/assignments related to the summative prior to the **reassessment** opportunity.
 - C. The student engages in additional learning opportunities/assignments as determined by the teacher.
 - D. The student may reassess within four (4) school days of the student receiving the grade on the original assessment unless extenuating circumstances exist*.
 - E. The student may reassess no later than four (4) school days into the next grading period if the summative was given on the last week of the grading period.
4. Students who qualify by meeting the aforementioned criteria may reassess one time per assessment.
5. On a summative reassessment, the teacher shall record the higher of the two grades up to a 90.

**Extenuating circumstances will be determined by the teacher and/or campus administration.*